



**ROSELLE PARK BOARD OF EDUCATION  
REMOTE PUBLIC MEETING MINUTES**

September 1, 2020

6:07 PM

PLEASE BE ADVISED THAT due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8 (b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Public Meeting- Public Hearing will be held by remote means.

**Notice of Meeting**

This meeting is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

**Roll Call**

- |   |                     |
|---|---------------------|
| President Signorello  | Loren Harms         |
| Vice President Leingang                                       | Chad Hemenway       |
| Susan Carlstrom   | Khamele McLeod-Cato |
| Marissa Falcon  | Christopher Miller  |
| Marc Fernandez  |                     |
| Pedro Garrido, Superintendent of Schools                      |                     |
| Michelle Calas, School Business Administrator/Board Secretary |                     |
| Jennifer Osborne, Board Attorney                              |                     |

**Flag Salute**

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**Executive Session**

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

Personnel Matters- The Superintendent updated the board on a District Employee.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session,

Minutes  
September 1, 2020  
Open Session

at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Motion to go into executive session:

Moved: Mr. Harms  
Seconded: Mr. Hemenway  
Time: 6:07  
Voice Vote: AYE- 9 NAY- 0

Motion to return to public session:

Moved: Mr. Harms  
Seconded: Mr. Hemenway  
Time: 7:00  
Voice Vote: AYE- 9 NAY- 0

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### **Public Participation – 7:00 PM – Agenda Items Only**

Each member of the public may speak a maximum of three minutes and adhere to the following:

- Have full name written on their profile
- Raise their hand icon on Zoom
- Wait to be called by the Board Secretary
- Once called, please put video on and unmute your audio

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Matthew Eggleton, 730 Galloping Hill Road asked what barriers exist that prevent special needs students to come back into school?

Mr. Garrido indicated that the District will phase- in needier students. The goal is to bring in self-contained students as soon as possible. The District will be meeting with staff to phase in the students.

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Francesca Hunt asked how the paraprofessionals will be utilized and the plan for their role during the school year.

Mr. Garrido indicated to reach out to Ms. Mormelo.

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### **Committee Reports**

Mr. Hemenway, Technology Committee Chairperson, discussed the plan to move funding from capital projects in order to provide more Fiber WAN optics so that the District can increase the capability for complete live streaming. Short term strategy is to stagger schedules. Project should be completed sometime in the fall.

Vice President Leingang attended the principal meetings and commended the principals for their presentation. He feels the plans in place are consistent and well thought out.

President Signorello also acknowledged the consistency.

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**Superintendent’s Report**

Superintendent Garrido provided an update on the reopening plan. He commended the principals for all meetings that they held last week. He indicated that the ultimate goal is provide students with in-person instruction and work to phase- in the students. He indicated that the District is welcoming staff tomorrow. Next week, will be first week for students but there will not be any office hours as staff will be given more time to prepare the google classroom and prerecorded lessons. There will be a letter that will go out to the parents tomorrow welcoming them back.

## POLICY

### Agenda Item 1 and 2

The Superintendent recommends:

#### 1. District Policies – Second Reading

To approve the following district policy for second reading:

- a. 6173.1 Remote Learning

#### 2. District Policies – Adoption

To approve the following policies for adoption:

- a. 1250 Visitors
- b. 3510 Operation and Maintenance of Plant
- c. 3541.33 Transportation Safety
- d. 5141.2 Illness
- e. 5141.3 Health Examinations and Immunizations

### *Approval of Policy Section*

Motion to Approve: Mr. Hemenway

Seconded: Ms. Carlstrom

#### *Roll Call*

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	Yes
Khamele McLeod-Cato	Yes
Christopher Miller	Yes
President Signorello	Yes

## Personnel

### Agenda Items 3 through 9 and Addenda Items 1 & 2

The Superintendent recommends:

#### 3. Change of Assignment/Transfers

To approve the following change of assignment/transfers:

	<u>From</u>	<u>To</u>
a. Jamie Carlson	Grade 4 Teacher Sherman Acct. #11-120-100-101-06	Special Ed./ ELA Teacher Middle School Acct. #11-213-100-101-03
b. Jacqueline Padovano	Grade 1 Teacher Sherman Acct. #11-120-100-101-06	Grade 4 Teacher Sherman Acct. #11-120-100-101-06

#### 4. Staff Appointments

To approve the following staff appointment:

- a. Kristin Dymond Drake, Special Education Teacher, effective September 1, 2020 through June 30, 2021 at BA-5 \$59,595. (*repl. Danielle Cristiano*)  
Account Number: 11-214-100-101-04
- b. Mahum Fernandez, 6<sup>th</sup> Grade Leave Replacement Teacher, effective September 1, 2020 through November 25, 2020 at BA-5 \$59,595 (prorated)  
Account Number: 11-130-100-101-03
- c. Robert Kessler, Special Ed. Resource Leave Replacement Teacher, effective September 1, 2020 through November 25, 2020 at BA-1 \$58,278 (prorated)  
Account Number: 11-213-100-101-06

#### 5. Leave of Absences

- a. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Paid Sick Leave Act (EPSLA) for Jennifer Durkin for 2 weeks, starting September 7, 2020 to September 18, 2020. Ms. Durkin shall use emergency paid sick leave to be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Jennifer Durkin for one week, starting September 21, 2020 to September 25, 2020. Ms. Durkin shall be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

- b. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Stefania Mercaldi for 12 weeks, starting September 2, 2020 to November 24, 2020. The first 2 weeks from September 2, 2020 through September 15, 2020 shall be unpaid. The remaining weeks shall be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.
- c. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Yolanda Pascarella for 12 weeks, starting September 2, 2020 to November 24, 2020. The first 2 weeks from September 2, 2020 through September 15, 2020 shall be unpaid. The remaining weeks shall be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the child care family leave of absence under the New Jersey Family Leave Act for Yolanda Pascarella commencing November 25, 2020 and extending through March 2, 2020. The employee shall not receive salary during this period of time, but shall continue to receive health benefits.

- d. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Paid Sick Leave Act (EPSLA) for Jessica Weingart for 2 weeks, starting September 2, 2020 to September 15, 2020. Ms. Weingart shall use emergency paid sick leave to be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Jessica Weingart for 10 weeks, starting September 16, 2020 to November 24, 2020. Ms. Weingart shall be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

- e. **RESOLVED**, that the board upon recommendation of the Superintendent, hereby approves the unpaid personal leave of absence of Erin Sterenczak commencing September 1, 2020 through January 1, 2021. The employee shall not receive salary commencing nor health benefits during this leave of absence period.
- f. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Paid Sick Leave Act (EPSLA) for Amy Balestrino for 2 weeks, starting September 14, 2020 to September 25, 2020. Ms. Balestrino shall use emergency paid sick leave to be paid at a 2/3 daily rate with up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Amy Balestrino for 12 weeks, starting September 28, 2020 to December 4, 2020. Ms. Balestrino shall be paid at a 2/3 daily rate with an up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

- g. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Michelle Lynch for 12 weeks, starting September 8, 2020 to November 30, 2020. The first 2 weeks from September 8, 2020 through September 21, 2020 shall be unpaid. The remaining weeks shall be paid at a 2/3 daily rate with an up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.
- h. **RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the leave of absence under the Emergency Family and Medical Leave Expansion Act (EFMLEA) for Sylwia Bednarz-Caraballo for 12 weeks, starting September 2, 2020 to November 24, 2020. The first 2 weeks from September 2, 2020 through September 15, 2020 shall be unpaid. The remaining weeks shall be paid at a 2/3 daily rate with an up to a maximum amount of \$200 daily. The employee shall receive health benefits during this period.

## 6. **Resignation**

To accept the following resignations:

- a. Rosanne Mazzarelli, Paraprofessional, effective September 1, 2020

## 7. **District Substitutes**

To approve additional substitutes. NJ Certified Teachers- \$100/day, Sub Certified- \$95/day, Paraprofessionals- \$13/hr., Secretary- \$75/day, Custodian- \$13/hr., Nurse- \$150/day, Home Instruction- \$34.83/hr., Bus Driver- \$31/hr.

<b>TEACHERS</b>
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Linda	Vein	Rutgers BA' 88	Grades K-12
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**8. Professional Development Virtual Staff**

To approve the following staff members to provide professional development for virtual lessons and resources through Google Classrooms. This will be from September 2<sup>nd</sup> to September 3<sup>rd</sup>, 2020, paid at a contractual rate of \$34.83/hr; Up to 7 hours per virtual exemplar.

Rebecca Antonelli	Dennis Dagounis	Sarah Massey	Merlin Almanzar
Joann Sinisi	Valentina Arango-Correa	Jonathan Silberlight	Bridget Maiorelli
Chelsea Murphy	Lisa Klemens	Amy Pasternack	Dena Wilds
Katie Chierico	Jessica Rozewski	Jane Garretson	Thomas Galuppo

Account Number : 20-260-100-200-100-11 (Title II A) Cost not to exceed: \$7,801.92  
FICA Account Number: 20-260-200-200-11 cost not to exceed \$597

**9. Preparation and Coaching for Virtual Exemplars**

To approve the following staff for professional development preparation/coaching for virtual lessons and resources. Paid at a contractual rate of \$34.83/hr.

<b>Name</b>	<b>Hours</b>
Katie Chierco	20 hours
Lisa Klemens	4 hours

Account Number: 20-260-200-100-11(Title IIA) Cost not to exceed: \$835.92  
FICA Account Number: 20-260-200-200-11 cost not to exceed \$64



# ADDENDA

## PERSONNEL

The Superintendent recommends:

### 1. Staff Resignation

To accept the resignation of the following staff:

- a. Valdete Zherka, Aldene Paraprofessional, effective September 1, 2020.

### 2. Change of Assignment/Transfer

To approve the following change of assignment/transfers:

- |                  |  |  |
|------------------|--|--|
| a. Lewis Mancine | <u>From</u><br>HS Paraprofessional<br>5.5 hrs. /day<br>\$16.65/hr.<br>Acct # 11-000-217-106-10 | <u>To</u><br>HS Paraprofessional<br>8.5 hrs. /day<br>\$16.65/hr.<br>Acct # 11-000-210-108-10 |
|------------------|--|--|

Mr. Miller asked for clarification on the Preparation and Coaching for Virtual Exemplars.

Mr. Garrido provided clarification.

### Approval of Personnel Section

Motion to Approve: Mr. Hemenway

Seconded: Ms. Falcon

#### Roll Call

Vice President Leingang	Yes
Susan Carlstrom	Yes
Marissa Falcon	Yes
Marc Fernandez	Yes
Loren Harms	Yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

## EDUCATION

### Agenda Item 10

The Superintendent recommends:

#### 10. High School and Middle School Athletic Schedules

To approve the 2020-2021 High School fall sports schedules. (Exhibit A)

#### *Approval of Education Section*

Motion to Approve: Mr. Hemenway  
Seconded: Ms. Falcon

#### *Roll Call*

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

## BUSINESS

### Agenda Items 11 through 17 and Addenda Item 3

The Superintendent recommends:

**11. Approval of Bills**

To approve the following bills for the month of August 2020:

General Current Expense	\$ 476,589.46
Special Revenue Funds	\$ 5,761.87
Total	\$ 482,351.33

**12. Approval of Minutes**

To approve the following minutes:

August 18, 2020

**13. Use of Building and Grounds**

To approve the following use of buildings and grounds. Adherence to Governor Murphy's Executive Order 107 is mandatory, which requires 6 feet of social distancing and the requirement of wearing of a facemask, if social distancing is not possible.

- a. The Borough of Roselle Park – Annual Pride event/Movie Night  
Roselle Park High School – Colfax Ave. Field  
Friday  
September 25, 2020  
5:00PM – 9:00PM  
*Rain Date: Friday*  
October 2, 2020  
5:00PM – 9:00PM

**14. Consent Request from the Borough of Roselle Park for Fiber Optic Cabling on Borough’s Portion on Utility Poles**

**WHEREAS**, the Roselle Park Board of Education (the “Board”) shall request the consent of the Borough of Roselle Park (the “Borough”) for permission to occupy a portion of the Township’s space on the utility poles to construct, install, operate, repair, maintain and replace fiber optic cabling and associated equipment, which will improve the infrastructure within the School District; and

**WHEREAS**, the Board will benefit from improved bandwidth and network security; and

**WHEREAS**, it is deemed to be in the best interest of the Board, particularly the students, for the Board to seek municipal consent for the Board to occupy the Borough’s portion of space on the utility poles located in the public rights-of-way within the Borough for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED BY THE ROSELLE PARK BOARD OF EDUCATION:**

**Be It Resolved**, that the Board is hereby authorized and directed to seek municipal consent from Borough of Roselle Park to occupy the Borough’s portion of the space on the utility poles located in the public right-of-way within the within the Borough to install, operate, repair, maintain and replace fiber optic cabling and associated equipment; and

**Be It Further Resolved** that upon recommendation of the Superintendent this resolution shall take effect immediately.

**15. Stale Check Cancellation**

To cancel the following stale checks in the Roselle Park Board of Education Warrant Account:

Check Date	Check Number	Amount
11/01/2019	222971	\$297.00

**16. Union County CARES Subaward Agreement**

To accept the Union County CARES Act- Subaward in the amount of \$86,589.76. Furthermore, the District shall enter into the CARES Act- Coronavirus Relief Funds School District Subaward agreement with the County of Union, New Jersey. The cost- reimbursement agreement provides financial assistance to the Roselle Park School District, for the period of July 1, 2020 through December 18, 2020, for expenses eligible for limited purposes under section 6.019 (d) of the Social Security Act.

**17. Authorization to Transfer Funds Between Capital Projects**

To approve the following Capital Project(s) unspent funds to be transferred to the Fiber WAN Project.

<b>Capital Project</b>	<b>Amount</b>	<b>Capital Project</b>	<b>Amount</b>
From:		To:	
Door and Frame Replacement	\$140,000	Fiber WAN Project	\$260,000
Track Replacement	\$120,000		

***ADDENDA***

***BUSINESS***

The Superintendent recommends:

***1. Settlement Agreement***

To approve one (1) Decision Approving Settlements between the Board and parents of student #2020-01

***Approval of Business Section***

Motion to Approve: Mr. Harms  
 Seconded: Mr. Hemenway

***Roll Call***

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

**Continuing Business**

None

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**New Business**

None

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**Public Participation**

Each member of the public may speak a maximum of three minutes and adhere to the following:

- Have full names written on their profile
- Raise their hand icon on Zoom
- Wait to be called by the Board Secretary
- Once called, please put video on and unmute your audio

None

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**Adjournment**

Motioned by: Mr. Harms

Seconded by: Mr. Hemenway

Time: 7:26

Voice vote AYE- 9 NAY- 0

Motion carries.

The next scheduled board meeting will be held on Tuesday, September 15, 2020 at 7:00PM. The board meeting will not be held in the Roselle Park High School auditorium/gymnasium. The meeting will be held virtually. Instructions are forth coming.

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Respectfully submitted,

Michelle Calas  
School Business Administrator  
Board Secretary