

**ROSELLE PARK SCHOOL DISTRICT**  
Office of the Superintendent

February 16, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **February 20, 2018**

***Notice of Meeting***

This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client privilege – Personnel Matters

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	

Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Agenda  
February 20, 2018  
Open Session

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

***Committee Reports***

***Principal’s Report***

***Student Recognition***

The following students will be recognized for being selected to the Morris Union Jointure Music Festival Chorus:

Shiloh Abud	Brooke Gallo	Angela Leonardis
Pallavi Maysuria	Hannah Foy	

The following students will be recognized for being selected to the Morris Union Jointure Band:

Damian Mazewski	Kamila Castro-Dworzynska
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The following students will be recognized for being selected for their artwork to be displayed at NJPAC:

Richard Luna	Annabelle Villa	Kylie McCall
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The following student is being recognized for his artwork being selected for the 2018 Art Educators of NJ State Calendar:

Richard Luna

The following students will be recognized as being finalists in the 2018 Youth Art Month Design Contest:

Anthony Santiago	Liliana Negrón
Kamila Castro-Dworzynska	Gracie Booth
Mariah Ortega	Callen Mahoney

***Superintendent’s Report***

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 1 through 7.***

#### ***1. District Substitutes***

Approval of additional district substitutes. (as recommended by the Superintendent)  
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

##### **TEACHER**

Lillian Melendez 219 New Jersey Ave., Union Trinity Univ. '08 K-12 & English

##### **PARAPROFESSIONAL**

Lillian Melendez 219 New Jersey Ave., Union

#### ***2. Staff Termination***

To terminate the following staff employment effective December 18, 2017 as per the  
notice provision in 2017-2018 Employment Contract and as recommended by the  
Superintendent:

Martha Booker, Aldene, Paraprofessional

#### ***3. Staff Retirements***

To approve the following retirements for the 2017-2018 school year: (as recommended  
by the Superintendent) (as per RPAA contract)

- a. Kathleen Carlin, Middle School, Principal, effective August 1, 2018.
- b. Fran Kenny, Robert Gordon, Principal, effective July 1, 2018.
- c. Assunta Padovano, Director of Plant Operations, effective September 1, 2018.

#### ***4. Staff Resignations***

To accept the following resignation: (as recommended by the Superintendent)

- a. Domenica Pascarella, Aldene, Lunch Aide effective March 3, 2018.
- b. Lillian Melendez, Robert Gordon, Paraprofessional, effective February 10, 2018.

**5. *Staff Appointment***

To approve the following staff appointment (as recommended by the Superintendent)

- a. Jacquelyn Rocha, Sherman, Special Education Teacher, effective February 21, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (mat. leave) (repl. R. Riley)
- b. Rosangela Perez, Sherman, Paraprofessional, effective February 21, 2018 through June 30, 2018 6 hrs./day, 5 days/week at \$15.28/hr. + \$1.00 for toileting (repl. J. Romano)

**6. *Additional MS Extra-Curricular Proctors/Chaperones 2017-2018***

To approve the following middle school extra-curricular proctors/chaperones for the 2017-2018 school year: (as recommended by the Superintendent)

Athletic Proctors \$40/event      Activity Chaperones \$32.26/hr.

Antonette Signorello

Kimberly Belford

**7. *2018 Roselle Park Summer Camp Salaries***

To approve the following 2018 Roselle Park Summer Camp salaries:

	Step 1	Step 2	Step 3	Step 4
HS Student Counselors/Custodians:	\$7.00	\$7.50	\$7.75	
College Counselors:	\$9.25	\$9.75	\$10.25	\$11.00
Adult Counselors:	\$16.00	\$16.75	\$17.50	\$18.25
HS Student Life Guard:	\$8.00	\$8.75	\$9.50	\$10.25
Office Manager:	\$20.75	\$21.25	\$21.75	\$22.25
Pool Manager/CPO	\$20.75	\$21.25	\$21.75	\$22.25
Theatre/Cafeteria/Athletics:	\$20.75	\$21.25	\$21.75	\$22.25
Sports Clinic Coaches/Instructors:	\$20.75	\$21.25	\$21.75	\$22.25

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion \_\_\_\_\_

## ***EDUCATION***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items numbered 8 through 11.***

### ***8. Education Programs***

To approve the following education program(s) for the 2017-2018 school year:

#### Mental Health Assessment

#106	Family Resource Center	\$225
#107	Family Resource Center	\$225

#### Psychiatric Evaluation

#108	Dr. Stucky	\$400
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#### Home Instruction

#109	2 hrs./wk./per subj.	2/8/18 – TBD	\$34.83/hr.
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### ***9. Educational Trip Requests***

To approve the following district educational trip requests:

- a. Cherry Hill High School                      February 24, 2018                      Grades 9-12  
Students will compete in a Robotics Competition
- b. Caldwell College                                      February 17, 2018                      HS Girls Basketball  
Students will see a college basketball game and learn about team building
- c. YesterCades, Red Bank                      February 21, 2018                      Grades 9-12  
Students will be team bonding with boys basketball team

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*Educational Trip Requests continued*

- d. Medieval Times, Lyndhurst      April 20, 2018      Grade 12 English  
Students will learn about knight skills and chivalry as discussed in Chaucer's  
Canterbury Tales

**10. *Harassment/ Intimidation/Bullying Incidents***

To affirm the Superintendent's recommendation on the following harassment/  
intimidation/bullying incidents:

#17009, #17010, #17011, #17012, #17013, #17014

**11. *2018-2019 School Calendar Adoption***

To approve the proposed 2018-2019 district school calendar.

Motion \_\_\_\_\_

**BUSINESS**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following **agenda items 12 through 16.**

**12. Monthly Certification**

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of January 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

**13. Approval of Transfers**

To approve the following transfers for the month of January 2018:

OTHER PURCHASE SERV	11-000-211-500	\$9,500.00	\$1,020.00	\$10,520.00
PURCH PROF SERVICES	11-000-213-300	\$11,000.00	\$358.00	\$11,358.00
OTHER PURCHASE PROF SER	11-000-218-390	\$3,300.00	\$1,098.00	\$4,398.00
OTHER PURCHASED SERV	11-000-240-500	\$2,500.00	\$3,795.00	\$6,295.00
OTHER TRANSPORT SALARIES	11-000-270-108	\$20,000.00	\$10,000.00	\$30,000.00
PURCH PROF SERVICES	11-150-100-320	\$5,500.00	\$586.00	\$6,086.00
OTHER PURCHASED SERV	11-000-230-590	\$145,000.00	-\$1,020.00	\$143,980.00
SUPPLIES & MATERIALS	11-000-213-600	\$12,318.00	-\$358.00	\$11,960.00
SUPPLIES & MATERIALS	11-000-218-600	\$5,075.00	-\$1,098.00	\$3,977.00
OTHER OBJECTS	11-190-100-800	\$5,104.96	-\$3,795.00	\$1,309.96
CONTRACTED SERV OTHER	11-000-270-512	\$35,083.50	-\$10,000.00	\$25,083.50
PURCH PROF SERVICES	11-000-216-320	\$54,582.50	-\$586.00	\$53,996.50
		\$308,963.96	\$0.00	\$308,963.96

**14. Secretary/Treasurers Report**

To approve the secretary/treasurer reports for the period ending December 31, 2017.

**15. Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Union County Firemen's Association - Meeting  
Roselle Park High School – students' cafeteria  
Thursday, March 8, 2018  
6:00PM – 10:00PM
- b. Roselle Park High School – Musical Preview  
Story Time with Belle  
Roselle Park High School – library  
Sunday, March 11, 2018  
10:00AM – 3:00PM
- c. Work Family Connection – Spelling Bee  
Roselle Park Middle School – auditorium, stage, sound equipment  
Friday, May 4, 2018  
6:00PM – 9:00PM
- d. Future Business Leaders of America – Mothers Market  
Roselle Park High School – student cafeteria  
Saturday, April 28, 2018  
8:00AM – 2:00PM
- e. Roselle Park Recreational Basketball – Games  
Roselle Park Middle School – gymnasium  
Saturday, February 10, 2018, 2:00PM - 4:00PM  
Sunday, February 11, 2018, 10:30AM – 12:30PM  
Saturday, February 17, 2018, 10:30AM – 1:30PM  
Sunday, February 18, 2018, 1:00PM – 3:00PM
- f. Roselle Park Youth Baseball & Softball League – Clinic  
Roselle Park High School – gymnasium  
Monday, Friday, February 8, 12, 2018  
7:30PM – 9:30PM



*Use of Buildings and Grounds continued*

- g. Roselle Park Recreational Basketball – Games  
Roselle Park High School – gymnasium  
Sunday, February 25, March 4, 2018  
6:30PM – 9:00PM

**16. Approval of Bills**

To approve the following bills for the month of February 2018:

General Current Expense	\$349,355.59
Capital Outlay	\$ 40,294.45
Special Revenue Funds	\$ 7,206.81
Enterprise Fund	\$ 18,705.86
Summer Camp	<u>\$ 2,280.11</u>
Total	\$417,842.82

On roll call, motion \_\_\_\_\_

***Continuing Business***

***New Business***

***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.

Moved	Seconded	
AYE	NAY	Time

***Adjournment***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_

Next scheduled board meeting: March 6, 2018 – Sherman gymnasium/auditorium - 7:00 PM