ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 16, 2018

TO: Loren Harms, President
    Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – February 20, 2018

Notice of Meeting
This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
President Harms ______ Matthew Leingang ______
Vice President Miller ______ Kimberly Powers ______
Kevin Cancino ______ Sundjata Sekou ______
Troy Gerten ______ Joseph Signorello, Jr ______
Chad Hemenway ______
Pedro Garrido, Superintendent of Schools ______
Susan Guercio, School Business Administrator/Board Secretary ______
Jennifer Osborne, Board Attorney ______

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client privilege – Personnel Matters

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved        Seconded        Time
AYE               NAY

Motion to return to public session (to be moved in public session)

Moved        Seconded        Time
AYE               NAY
Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal’s Report

Student Recognition

The following students will be recognized for being selected to the Morris Union Jointure Music Festival Chorus:

Shiloh Abud         Brooke Gallo         Angela Leonardis
Pallavi Maysuria    Hannah Foy

The following students will be recognized for being selected to the Morris Union Jointure Band:

    Damian Mazewski            Kamila Castro-Dworzynska

The following students will be recognized for being selected for their artwork to be displayed at NJPAC:

    Richard Luna         Annabelle Villa         Kylie McCall

The following student is being recognized for his artwork being selected for the 2018 Art Educators of NJ State Calendar:

    Richard Luna

The following students will be recognized as being finalists in the 2018 Youth Art Month Design Contest:

    Anthony Santiago         Liliana Negron
    Kamila Castro-Dworzynska  Gracie Booth
    Mariah Ortega            Callen Mahoney

Superintendent’s Report
PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _________________ seconded by _________________ to approve the following agenda items 1 through 7.

1. **District Substitutes**
   Approval of additional district substitutes. (as recommended by the Superintendent)
   - NJ Certified Teachers-$100/day, Sub Certified-$95/day, Paraprofessionals-$13/hr.
   - **TEACHER**
     Lillian Melendez 219 New Jersey Ave., Union Trinity Univ. '08 K-12 & English
   - **PARAPROFESSIONAL**
     Lillian Melendez 219 New Jersey Ave., Union

2. **Staff Termination**

   To terminate the following staff employment effective December 18, 2017 as per the notice provision in 2017-2018 Employment Contract and as recommended by the Superintendent:

   Martha Booker, Aldene, Paraprofessional

3. **Staff Retirements**

   To approve the following retirements for the 2017-2018 school year (as recommended by the Superintendent) (as per RPAA contract)

   a. Kathleen Carlin, Middle School, Principal, effective August 1, 2018.
   b. Fran Kenny, Robert Gordon, Principal, effective July 1, 2018.
   c. Assunta Padovano, Director of Plant Operations, effective September 1, 2018.

4. **Staff Resignations**

   To accept the following resignation: (as recommended by the Superintendent)

5. **Staff Appointment**

To approve the following staff appointment (as recommended by the Superintendent)

a. Jacquelyn Rocha, Sherman, Special Education Teacher, effective February 21, 2018 through June 30, 2018 at B1 $55,873 (pro-rated) (mat. leave) (repl. R. Riley)

b. Rosangela Perez, Sherman, Paraprofessional, effective February 21, 2018 through June 30, 2018 6 hrs./day, 5 days/week at $15.28/hr. + $1.00 for toileting (repl. J. Romano)

6. **Additional MS Extra-Curricular Proctors/Chaperones 2017-2018**

To approve the following middle school extra-curricular proctors/chaperones for the 2017-2018 school year: (as recommended by the Superintendent)

<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Proctors $40/event</td>
<td></td>
</tr>
<tr>
<td>Activity Chaperones $32.26/hr.</td>
<td></td>
</tr>
</tbody>
</table>

Antonette Signorello   Kimberly Belford

7. **2018 Roselle Park Summer Camp Salaries**

To approve the following 2018 Roselle Park Summer Camp salaries:

<table>
<thead>
<tr>
<th>Role</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Student Counselors/Custodians:</td>
<td>$7.00</td>
<td>$7.50</td>
<td>$7.75</td>
<td></td>
</tr>
<tr>
<td>College Counselors:</td>
<td>$9.25</td>
<td>$9.75</td>
<td>$10.25</td>
<td>$11.00</td>
</tr>
<tr>
<td>Adult Counselors:</td>
<td>$16.00</td>
<td>$16.75</td>
<td>$17.50</td>
<td>$18.25</td>
</tr>
<tr>
<td>HS Student Life Guard:</td>
<td>$8.00</td>
<td>$8.75</td>
<td>$9.50</td>
<td>$10.25</td>
</tr>
<tr>
<td>Office Manager:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Pool Manager/CPO</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Theatre/Cafeteria/Athletics:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Sports Clinic Coaches/Instructors:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
</tbody>
</table>
On roll call, motion _____

EDUCATION

A motion was made by ________________________seconded by ___________________ to approve the following agenda items numbered 8 through 11.

8. Education Programs

To approve the following education program(s) for the 2017-2018 school year:

Mental Health Assessment
#106                Family Resource Center                $225
#107                Family Resource Center                $225

Psychiatric Evaluation
#108                Dr. Stucky                $400

Home Instruction
#109                2 hrs./wk./per subj.                2/8/18 – TBD                $34.83/hr.

9. Educational Trip Requests

To approve the following district educational trip requests:

a. Cherry Hill High School                February 24, 2018                Grades 9-12
   Students will compete in a Robotics Competition

b. Caldwell College                February 17, 2018                HS Girls Basketball
   Students will see a college basketball game and learn about team building

c. YesterCades, Red Bank                February 21, 2018                Grades 9-12
   Students will be team bonding with boys basketball team
Educational Trip Requests continued

d. Medieval Times, Lyndhurst April 20, 2018 Grade 12 English
   Students will learn about knight skills and chivalry as discussed in Chaucer’s
   Canterbury Tales

10. Harassment/Intimidation/Bullying Incidents

   To affirm the Superintendent’s recommendation on the following harassment/
   intimidation/bullying incidents:

   #17009, #17010, #17011, #17012, #17013, #17014

11. 2018-2019 School Calendar Adoption

   To approve the proposed 2018-2019 district school calendar.

Motion _____
**BUSINESS**

A motion was made by ________________________ seconded by _____________________
to approve the following **agenda items 12 through 16.**

12. **Monthly Certification**

   A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

      Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2018 no budgetary line
      item account has obligations and payments (contractual orders) which in total exceed the
      amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and
      18:22-8.1

      ______________________________________________________________________
      Board Secretary                                      Date

   B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

      Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of January 31, 2018 after review of the
      secretary's monthly financial report (appropriations section) and upon consultation with the
      appropriate district officials that to the best of our knowledge no major account or fund has
      been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are
      available to meet the district's financial obligations for the remainder of the fiscal year. This
      certification is solely based on the information provided by the School Business
      Administrator/Board Secretary and is assumed by the board to be correct.

13. **Approval of Transfers**

    To approve the following transfers for the month of January 2018:

    | Category                        | Account       | Amount 1   | Amount 2   | Amount 3   |
    |---------------------------------|---------------|------------|------------|------------|
    | OTHER PURCHASE SERV             | 11-000-211-500| $9,500.00  | $1,020.00  | $10,520.00 |
    | PURCH PROF SERVICES             | 11-000-213-300| $11,000.00 | $358.00    | $11,358.00 |
    | OTHER PURCHASE PROF SER         | 11-000-218-390| $3,300.00  | $1,098.00  | $4,398.00  |
    | OTHER PURCHASED SERV            | 11-000-240-500| $2,500.00  | $3,795.00  | $6,295.00  |
    | OTHER TRANSPORT SALARIES        | 11-000-270-108| $20,000.00 | $10,000.00 | $30,000.00 |
    | PURCH PROF SERVICES             | 11-150-100-320| $5,500.00  | $586.00    | $6,086.00  |
    | OTHER PURCHASED SERV            | 11-000-230-590| $145,000.00| -$1,020.00 | $143,980.00|
    | SUPPLIES & MATERIALS            | 11-000-213-600| $12,318.00 | -$358.00   | $11,960.00 |
    | SUPPLIES & MATERIALS            | 11-000-218-600| $5,075.00  | -$1,098.00 | $3,977.00  |
    | OTHER OBJECTS                   | 11-119-100-800| $5,104.96  | -$3,795.00 | $1,309.96  |
    | CONTRACTED SERV OTHER           | 11-000-270-512| $35,083.50 | -$10,000.00| $25,083.50 |
    | PURCH PROF SERVICES             | 11-000-216-320| $54,582.50 | -$586.00   | $53,996.50 |
    |                                 |               | $308,963.96| $0.00      | $308,963.96|
14. **Secretary/Treasurers Report**

To approve the secretary/treasurer reports for the period ending December 31, 2017.

15. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Union County Firemen’s Association - Meeting  
   Roselle Park High School – students’ cafeteria  
   Thursday, March 8, 2018  
   6:00PM – 10:00PM

b. Roselle Park High School – Musical Preview  
   Story Time with Belle  
   Roselle Park High School – library  
   Sunday, March 11, 2018  
   10:00AM – 3:00PM

c. Work Family Connection – Spelling Bee  
   Roselle Park Middle School – auditorium, stage, sound equipment  
   Friday, May 4, 2018  
   6:00PM – 9:00PM

d. Future Business Leaders of America – Mothers Market  
   Roselle Park High School – student cafeteria  
   Saturday, April 28, 2018  
   8:00AM – 2:00PM

e. Roselle Park Recreational Basketball – Games  
   Roselle Park Middle School – gymnasium  
   Saturday, February 10, 2018, 2:00PM - 4:00PM  
   Sunday, February 11, 2018, 10:30AM – 12:30PM  
   Saturday, February 17, 2018, 10:30AM – 1:30PM  
   Sunday, February 18, 2018, 1:00PM – 3:00PM

f. Roselle Park Youth Baseball & Softball League – Clinic  
   Roselle Park High School – gymnasium  
   Monday, Friday, February 8, 12, 2018  
   7:30PM – 9:30PM
Agenda
February 20, 2018
Open Session

Use of Buildings and Grounds continued

g. Roselle Park Recreational Basketball – Games
   Roselle Park High School – gymnasium
   Sunday, February 25, March 4, 2018
   6:30PM – 9:00PM

16. Approval of Bills

To approve the following bills for the month of February 2018:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$349,355.59</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$ 40,294.45</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$  7,206.81</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$ 18,705.86</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$   2,280.11</td>
</tr>
<tr>
<td>Total</td>
<td>$417,842.82</td>
</tr>
</tbody>
</table>

On roll call, motion _____

Continuing Business

New Business

Public Participation
Each member of the public may speak a maximum of three minutes.
Resolution – Executive Session (if required)
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: ____________________________

It is anticipated that the executive session will take approximately_________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved Seconded
AYE NAY Time

Motion to return to open session.
Moved Seconded
AYE NAY Time

Adjournment
A motion was made by __________________________ seconded by __________________________ to adjourn the meeting at _________ p.m.

Motion _____

Next scheduled board meeting: March 6, 2018 – Sherman gymnasium/auditorium - 7:00 PM