



**ROSELLE PARK BOARD OF EDUCATION
REMOTE PUBLIC MEETING MINUTES
April 28, 2020
7:00PM**

PLEASE BE ADVISED THAT due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8 (b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Public Meeting- Public Hearing will be held by remote means.

Notice of Meeting

This meeting is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

- | | |
|---|---------------------|
| President Signorello | Loren Harms |
| Vice President Leingang | Chad Hemenway |
| Susan Carlstrom | Khamele McLeod-Cato |
| Marissa Falcon arrived 7:02 | Christopher Miller |
| Marc Fernandez arrived 7:02 | |
| Pedro Garrido, Superintendent of Schools | |
| Michelle Calas, School Business Administrator/Board Secretary | |
| Jennifer Osborne, Board Attorney | |

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only

None

Committee Reports

Mr. Hemenway provided an update from the finance committee. He explained some of the fiscal challenges and discussed the budget process. He discussed the investment that is being put into the Roselle Park children and some of the highlights within the budget from programs to facilities projects. He indicated that it was a pleasure to work with Mr. Garrido and Ms. Calas during the budget.

Agenda
April 28, 2020
Open Session

Vice President Leingang indicated that the personnel committee would be meeting to discuss renewals for the upcoming year. He discussed evaluations. He asked a question about Bill A3902.

Ms. Calas responded to the question regarding A3902. She indicated that tax payments to the school district is still a fluid conversation.

Mr. Miller provided an update from the curriculum committee. He indicated that CTE programs are being worked on with a tentative submittal to NJDOE by the summer. CTE will provide students more opportunities in the areas of architecture, computer science and engineering. Teachers will be provided professional development in Project Lead the Way courses at both the middle school and high school. CTE programs will also allow the district to apply for STEM grants such as Perkins. He discussed that the Honors programs at the middle school are being enhanced in order to challenge and provide higher success at the high school level. He noted that 4th/5th grade will be departmentalized. He thanked Ms. Calas and Mr. Garrido for increasing the rigor and understanding the vision of the board. He lastly, commended the teachers and administration during these uncertain times.

Superintendent's Report

Mr. Garrido indicated that he has provided weekly updates and provided the current update from the governor's office. He congratulated the entire staff and acknowledged how quickly they adapted to remote learning. He indicated his appreciation for them. He indicated that they should be recognized for their extraordinary work. He also congratulated the parents and indicated that support is available for parents. He commended the students for their resilience. He indicated that the school administration was planning graduation and more information will follow.

- **NJ SLA SCIENCE ASSESSMENT RESULTS**

Mr. Garrido introduced Ms. Bodek who presented the NJSLA Science Assessment results.

Mr. Miller asked if the course sequence would be discussed with the curriculum committee and Ms. Bodek affirmed that it would.

- **2020 – 2021 BUDGET PRESENTATION**

Mr. Garrido introduced and presented the 2021-2021 Budget Presentation. He then introduced Ms. Calas who presented the fiscal components of the budget presentation.

POLICY

Agenda Item 1

The Superintendent recommends:

1. District Policies – Second Reading

To approve the following district policy for second reading:

- a. 5134 MARRIED/PREGNANT AND LACTATING PUPILS
- b. 4111.1/4211.1 NONDISCRIMINATION/AFFIRMATIVE ACTION

Approval of Policy Section

Motion to Approve: Mr. Harms

Seconded: Mr. Hemenway

Roll Call

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

PERSONNEL

Agenda Items 2 through 5

The Superintendent recommends:

2. District Substitutes

To approve of additional substitutes:

NJ Certified Teachers-\$100/day, Sub Certified-\$95/day

TEACHERS

Marti Roland

Grades K - 12

3. Maternity Leave of Absence Extension

To approve the following maternity leave of absence extension request:

Jean Erbeck

From:

To:

Robert Gordon

11/26/18 to 9/8/20

11/26/18 to 11/30/2020

Grade 1 Teacher

4. Maternity Leave of Absence Request (Dina Cashin, Aldene, Grade 1 Teacher)

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Dina Cashin commencing on September 1, 2020 and extending through September 16, 2020. Dina Cashin will use accumulated sick leave days from September 1, 2020 through September 16, 2020 in order to receive salary. During this pre-birth disability leave, she will continue to receive health benefits. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Dina Cashin following the birth of her child commencing September 17, 2020 until October 14, 2020. Dina Cashin will use accumulated sick leave day during this period of time in order to receive salary and health benefits. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Dina Cashin commencing October 15, 2020 and extending through December 31, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

5. Maternity Leave of Absence Request (Alexandra Martinho, Aldene, Grade 4 Teacher)

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Alexandra Martinho commencing September 1, 2020 and extending through December 31, 2020. The remainder of the employee’s leave under the Family Medical Leave Act shall run concurrent to the employee’s leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on December 31, 2020.

Approval of Personnel Section

Motion to Approve: Mr. Harms
Seconded: Ms. Falcon

Roll Call

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

EDUCATION

Agenda Items 6 through 10

The Superintendent recommends:

6. Conference Attendance Request

To approve the following staff workshop attendance requests:

a.

Attendees	Conference	Date
Gina Mulholland Laurie Gabriel	Handle with Care Behavior Management Recertification, Newton	May 25, 2020

Cost not to exceed: \$900

Account Number: 11-000-223-500-XX

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

7. PLTW Training Attendance Request

To approve the following training requests:

Attendees	Conference	Date
Luciano Epp	Project Lead the Way Online Core Training: Computer Science Essentials	June 1-12, 2020
Luciano Epp	Project Lead the Way Online Core Training: Computer Science Principles	June 15, 2020-July 10, 2020
Luciano Epp	Project Lead the Way Online Core Training: Computer Science A	June 15, 2020-July 10, 2020
Jameson Chin	Project Lead the Way Online Core Training: Principles of Engineering	June 15, 2020-July 10, 2020
Kristin Hickman Cristin Sedelmeier	Project Lead the Way Online Core Training: Gateway	June 1-5, 2020

Cost not to exceed: \$12,000

Account Number: 11-000-223-500-XX

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

8. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent’s recommendation on the following harassment/ Intimidation/bullying incidents:

#19016, #19018, #19019

9. Termination of Education Program

To terminate the following education program for the 2019-2020 school year:

Tuition and Transportation

#79 Morris Union Jointure Commission Transportation
Account Number: 11-000-100-565-10

10. 2020-2021 District First Aid Procedures/Physician’s Standing Orders

To approve the Roselle Park School District 2020-2021 First Aid Procedures/Physician’s Standing Orders.

Approval of Education Section

Motion to Approve: Mr. Miller

Seconded: Mr. Harms

Roll Call

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	yes
Christopher Miller	yes
President Signorello	yes

On roll call, motion carries

BUSINESS

Agenda Items 11 through 19

The Superintendent recommends:

11. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13 (d), I certify that as of March 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of March 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

12. Approval of Bills

To approve the following bills for the month of February 2020:

General Current Expense	\$ 802,268.83
Special Revenue Funds	\$ 43,985.14
Enterprise Fund	\$ 76,304.28
Summer Camp	\$ 448.09
Total	\$ 923,006.34

13. Approval of Minutes

To approve the following minutes:

March 16, 2020

14. Tuition Rates

To establish the following Roselle Park School District tuition rates for the 2020 -2021 school year:

Kindergarten	\$ 13,275
1-5	\$ 15,575
6-8	\$ 14,573
9-12	\$ 17,026
LLD	\$ 25,914
MD	\$ 26,536
PSD (FT)	\$ 23,084
Summer Spec Ed	\$ 3,312
Alternative Program (FT)	\$ 32,913
Alternative Program (PT)	\$ 21,722
Autism	\$ 26,851

15. Grant Application

To apply and accept the following grant:

New Jersey Schools Insurance Group Safety Grant 2020-2021 in the following amount:

\$18,045.38

16. District Medical Service Agreement

To approve the following agreement:

Dr. Richard Bezozo and his care station staff will provide medical services to the school district for the 2020-2021 school year from July 1, 2020 through June 30, 2021 at a cost of \$19,950.

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

17. Secretary/Treasurer Reports

To approve the secretary/treasurer reports for the periods ending February 29, 2020 and March 31, 2020.

18. Budget Transfers

To approve the following budget transfers:

	FROM		TO
11-000-240-105-79	\$8,293.46	\$1,200.00	\$9,493.46
11-000-240-600-02	\$4,169.71	-\$600.00	\$3,569.71
11-000-240-600-03	\$1,969.00	-\$600.00	\$1,369.00
11-000-261-100-80	\$29,107.72	\$1,500.00	\$30,607.72
11-000-261-420-02	\$287,078.80	-\$1,500.00	\$285,578.80
11-000-262-100-80	\$15,000.00	\$7,000.00	\$22,000.00
11-000-261-420-03	\$83,176.61	-\$7,000.00	\$76,176.61
11-130-100-101-16	\$500.00	\$1,600.00	\$2,100.00
11-190-100-610-03	\$47,750.34	-\$300.00	\$47,450.34
11-190-100-610-31	\$300.00	-\$300.00	\$0.00
11-190-100-610-35	\$3,962.89	-\$1,000.00	\$2,962.89
11-000-270-420-00	\$26,002.75	\$10,000.00	\$36,002.75
11-000-270-512-08	\$30,000.00	-\$10,000.00	\$20,000.00
11-000-230-339-00	\$9,500.00	\$2,000.00	\$11,500.00
11-000-230-890-12	\$16,240.00	-\$2,000.00	\$14,240.00
11-214-100-101-03	\$55,398.00	\$6,321.00	\$61,719.00
11-216-100-101-06	\$64,972.00	\$8,385.00	\$73,357.00
11-214-100-101-04	\$184,044.00	-\$14,706.00	\$169,338.00
11-000-216-104-10	\$38,564.00	\$980.00	\$39,544.00
11-000-216-101-10	\$339,140.00	-\$980.00	\$338,160.00
11-000-217-106-10	\$512,475.00	\$86,000.00	\$598,475.00
11-000-100-563-01	\$426,000.00	-\$36,000.00	\$390,000.00
11-000-100-563-02	\$270,000.00	-\$50,000.00	\$220,000.00
20-218-200-103-00	\$65,000.00	\$100.00	\$65,100.00
20-218-100-800-00	\$11,662.51	-\$100.00	\$11,562.51
20-250-100-106-10	\$191,200.00	\$800.00	\$192,000.00
20-250-100-566-10	\$204,115.00	-\$0.44	\$204,114.56
20-250-100-600-10	\$13,000.00	-\$799.56	\$12,200.44
11-000-262-300-07	\$34,925.60	\$25,000.00	\$59,925.60
11-000-262-420-01	\$3,600.00	-\$131.40	\$3,468.60
11-000-262-420-02	\$1,312.00	-\$1,312.00	\$0.00
11-000-262-420-12	\$30,000.00	-\$2,947.00	\$27,053.00
11-000-262-520-00	\$145,000.00	-\$20,609.60	\$124,390.40
11-190-100-500-14	\$183,297.24	\$57,750.00	\$241,047.24
11-190-100-610-14	\$120,814.53	\$151,904.00	\$272,718.53
11-000-291-270-00	\$4,956,718.98	-\$165,477.00	\$4,791,241.98
11-190-100-500-01	\$270,546.01	-\$44,177.00	\$226,369.01
11-000-262-300-07	\$34,925.60	\$33,000.00	\$92,925.60
11-000-262-520-00	\$145,000.00	-\$18,000.00	\$106,390.40
11-000-262-610-07	\$89,290.47	-\$15,000.00	\$74,290.47

19. Adoption of the 2020-2021 School Year Budget and Tax Levy

The Superintendent recommends that the Roselle Park Board of Education, with review and approval by the Executive County Superintendent of Schools, hereby recommends the adoption of the 2020-2021 School Budget as follows:

Determination of Local Tax Levy

The Superintendent recommends that the Roselle Park Board of Education, pursuant to N.J.S.A. 18A:22-32, to determine the amount to be raised by local taxes to support the 2020-2021 general fund to be the amount of \$22,190,078. The amount to be raised by local taxes to support the 2020-2021 debt service expense shall be \$663,500.

Budget Revenues

The budget revenues are as follows which reflects a school budget for the Roselle Park School District in the amount of \$40,307,514:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2020-21 Total Expenditures	\$37,694,677	\$1,949,337	\$663,500	\$40,307,514
Less: Anticipated Revenues	<u>\$15,504,599</u>	<u>\$1,949,337</u>	<u>\$0</u>	<u>\$17,453,936</u>
Taxes to be Raised	<u>\$22,190,078</u>	<u>\$0</u>	<u>\$663,500</u>	<u>\$22,853,578</u>

Approval of Business Section

Motion to Approve: Mr. Harms
 Seconded: Mr. Hemenway

Roll Call

Vice President Leingang	yes
Susan Carlstrom	yes
Marissa Falcon	yes
Marc Fernandez	yes
Loren Harms	yes

Chad Hemenway	yes
Khamele McLeod-Cato	Yes, abstention on 13
Christopher Miller	yes
President Signorello	yes

Continuing Business

New Business

President Signorello noted that all students are now eligible to receive a free daily breakfast and lunch.

Mr. Miller asked for clarification regarding food service. Mr. Garrido clarified.

Mr. Fernandez asked about 5th grade ceremonies. Mr. Garrido indicated that the school administration was working on a plan.

Mr. Garrido explained that the teachers would be conducting a “drive-by” parade during the week of May 4th and that more information is forthcoming.

Ms. Falcon commended the “amazing” efforts of the Sherman teachers who have been collecting and supporting local businesses.

Mr. Garrido indicated that the school district is working with the Borough to help out families from supplying food and indicated that they have an amazing partnership.

President Signorello thanked the teachers and provided a personal note of appreciation for all they do. He indicated his content with the administration and commended them for their hard work. He thanked the front line workers and offered his phone number if anyone needs to get in touch with him.

Public Participation

None

Adjournment

Motioned by: Mr. Harms

Seconded by: Vice President Leingang

Time: 8:09 p.m.

Voice vote 9-0

Motion carries.

Next scheduled board meeting: Tuesday, May 12, 2020 at 7:00PM. The board meeting will not be held in the Roselle Park High School auditorium/gymnasium. The meeting will be held virtually. Instructions are forth coming.

Respectfully submitted,

Michelle Calas
School Business Administrator
Board Secretary