Notice of Meeting
This meeting, held in the High School Library/Media Center, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
President Harms ——— Matthew Leingang ———
Vice President Signorello ——— Christopher Miller ———
Susan Carlstrom ——— Kimberly Powers ———
Marissa Falcon ——— Paul Santangelo ———
Chad Hemenway ———
Pedro Garrido, Superintendent of Schools ———
Susan Guercio, School Business Administrator/Board Secretary ———
Jennifer Osborne, Board Attorney ———

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.
Public Participation – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

2019 – 2020 BUDGET PRESENTATION

This portion of the meeting is set aside to address any questions with regard to the 2019-2020 Budget to be voted on by the Board of Education on April 30, 2019.

Please use the microphone when addressing questions to the chair. Prior to asking your question, please give your name and address.

Questions on the various budget accounts will be answered by board members and school personnel.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by _________________
to approve the following agenda item 1 through 9.

1. District Substitutes
   Approval of additional district substitutes. (as recommended by the Superintendent)
   Lunch Aides: $9/hr.
   
   [LUNCH AIDE]
   Nancy Murray          230 W Sumner Ave. Apt. 61C, RP

2. Staff Retirement

   To accept the following retirement: (as recommended by the Superintendent) (as approved by the Board of Trustees of the TPAF)
   
   Robert Glomb, Middle School, Social Studies Teacher, effective July 1, 2019
3. **Staff Resignations**

   To accept the following resignations: (as recommended by the Superintendent)

   Nico Malave, Robert Gordon, Paraprofessional, effective April 25, 2019

4. **Job Description**

   The Board, upon the recommendation of the Superintendent of Schools, approves the job description for the position of Assistant Business Administrator.

5. **Staff Appointments**

   a. The Board, upon the recommendation of the Superintendent of Schools, appoints Michelle Calas to the position of Assistant Business Administrator for the period of July 1, 2019 through August 31, 2019 at a salary of $140,000 (pro-rated).

   b. The Board, upon recommendation of the Superintendent of Schools, appoints Michele Calas to the position of School Business Administrator/Board Secretary for the period September 1, 2019 through June 30, 2020, pending approval of the Executive County Superintendent of Schools for Union County, at a salary of $140,000 (pro-rated).

6. **Maternity Leave of Absence Extension Request**

   To approve the following maternity leave of absence extension request:

   Kelley Slater  
   From: 1/14/19 to 5/17/19  
   To: 1/14/19 to 6/7/19  
   Sherman  
   Special Education Teacher

7. **Additional Elementary Lunch Proctor 2018-2019**

   To approve the following elementary lunch proctor for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

   Robert Gordon Elementary Lunch Proctors $25/day  
   Maria Alvarez
8. **Change of Assignment**

To approve the following change of assignment: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lorraine Mazzeo</td>
<td>Sherman Elementary Teacher</td>
</tr>
<tr>
<td>1/2/19 to 3/31/19</td>
<td>1/2/19 to 6/30/19</td>
</tr>
<tr>
<td>B1 $56,663</td>
<td>B1 $56,663</td>
</tr>
<tr>
<td>(repl. C. Shaute)</td>
<td>(repl. C. Shaute)</td>
</tr>
</tbody>
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9. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Mary Jane Leinberger, Aldene, Paraprofessional. (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President Signorello _____ Mr. Leingang _____
Ms. Carlstrom ______ Mr. Miller _____
Ms. Falcon ______ Ms. Powers _____
Mr. Hemenway ______ Mr. Santangelo _____
President Harms _____

On roll call, motion ____

**EDUCATION**

A motion was made by ______________________seconded by __________________ to approve the following *agenda items numbered 10 through 12.*

10. **Education Program**

To approve the following education program(s) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Fit to Return</th>
<th>Trinitas-UCESC</th>
<th>$225</th>
</tr>
</thead>
<tbody>
<tr>
<td>#232</td>
<td>$175</td>
<td></td>
</tr>
<tr>
<td>#233</td>
<td>$225</td>
<td></td>
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<tr>
<td>#234</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Bedside Instruction</th>
<th>Summit Oaks Hospital</th>
<th>5/hrs./wk.</th>
<th>4/8/19 – TBD</th>
<th>$47.47/hr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>#235</td>
<td>PESI</td>
<td>5/hrs./wk.</td>
<td>4/22/19 – TBD</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>
11. **Educational Trip Requests**
   To approve the following 2019 district educational trip requests:
   a. iPlay America, Freehold May 23, 2019 Class of 2021
      Student will develop school community skills in a safe, controlled environment.

12. **Harassment/Intimidation/Bullying Incidents**
    To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:
    
    #18010, #18011

    Motion ____

**BUSINESS**

A motion was made by ________________________seconded by ___________________ to approve the following agenda items 13 through 18.

13. **Approval of Minutes**
    To approve the following minutes:

        April 9, 2019

14. **Approval of Bills**
    To approve the following bills for the month of April 2019:

    | Description             | Amount     |
    |-------------------------|------------|
    | General Current Expense | $710,466.91|
    | Special Revenue Funds   | $13,134.37 |
    | Enterprise Fund         | $76,304.15 |
    | Summer Camp             | $50.00     |
    | Total                   | $799,955.43|
15. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Aldene 5th Grade Committee Meetings – Luncheon & Yearbook Prep  
   Aldene School – classroom  
   Thursdays, April 11, 25, May 9, 23, June 6, 2019  
   7:00PM – 8:00PM

b. Roselle Park High School Faculty – Remembrance Event for Barbara Kemps  
   Roselle Park High School – auditorium, students’ cafeteria  
   Saturday, June 15, 2019  
   1:30PM – 3:30PM

c. Roselle Park Wrestling Club – Off Season Wrestling Tournament  
   Roselle Park High School – gymnasium  
   Saturday, June 22, 2019  
   7:00AM – 3:00PM

d. Danceology Studios LLC – Dance Recital  
   Roselle Park Middle School – auditorium, sound equipment, stage, students’ cafeteria  
   Friday, Monday, June 14 or June 17, 2019 (rehearsal) – 6:00PM – 9:00PM  
   Saturday, June 22, 2019 (recital) – 3:00PM – 6:30PM

e. Roselle Park Soccer Club – Coach Certification Class  
   Roselle Park Middle School – auditorium  
   Saturday, June 22, 2019  
   9:00AM – 12:00PM

f. Roselle Park Soccer Club – Spring Season Picture Day  
   Roselle Park High School – students’ cafeteria  
   Saturday, May 18, 2019  
   8:00AM – 2:00PM

g. New Jersey PTA – Reflections Ceremony  
   Roselle Park High School – auditorium, classroom, sound equipment, stage, teachers’ cafe  
   Saturday, May 18, 2019  
   10:00AM – 4:00PM

h. Roselle Park PTA – Mr. Roselle Park  
   Roselle Park High School – auditorium  
   Thursday, May 30, 2019  
   6:00PM – 10:00PM
Use of Buildings and Grounds continued

i. Roselle Park Arts Festival
   Anthony Signorello Center, Robert Gordon Parking Lot
   Saturday, September 28, 2019 (raindate Sunday, September 29, 2019)
   11:00AM – 7:00PM

16. Board Secretary/Treasurer’s Report

   To approve the board secretary/treasurer’s report for the period ending March 31, 2019.

17. Travel and Related Expense Reimbursement - Budget Update

   To approve the following resolution:

   WHEREAS, the Roselle Park Board of Education recognizes school staff and Board members will
   incur travel expenses related to and within the scope of their current responsibilities and for travel that
   promotes the delivery of instruction or furthers the efficient operations of the school district; and

   WHEREAS, N.J.A.C.6A:23A-7.3 et seq. requires Board members to receive approval of these
   expenses by a majority of the full voting membership of the Board and staff members to receive prior
   approval of these expenses by the Superintendent of Schools and a majority of the full voting
   membership of the Board; and

   WHEREAS, a Board of Education may establish, for regular district business travel only, an annual
   school year threshold of $250 per staff member where prior Board approval shall not be required
   unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through
   June 30); and

   WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23A-7.3 et seq.; but
   deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board
   of Education Out of District Travel and Reimbursement Forms; now

   THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance
   with N.J.A.C.6A:23A-7.3 et seq. as being necessary and unavoidable as noted on the Approved
   Board of Education Out of District Travel and Reimbursement Forms; and

   BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense
   reimbursements in accordance with N.J.A.C.6A:23A-7.3, to a maximum expenditure of $25,000 for
   all staff and board members. (same since 2011-2012). As of April 30, 2019, the Roselle Park Board
   of Education has spent $1,681 for travel and related expense reimbursements.
18. **MS Library Media Center Renovation**

To approve the following renovation:

Whereas, The Board of Education of Roselle Park Town in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Media Center Renovations at Roselle Park Middle School
State Plan #4450-085-19-1000

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic and Final Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

Motion _____
A motion was made by ________________________seconded by __________________ to approve the following agenda item 19.

19. Adoption of the 2019-2020 School Year Budget And Tax Levy

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education adopted a tentative budget on March 19, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 29, 2019; and

WHEREAS, the tentative budget was advertised in the legal section of the Union County Local Source on April 25, 2019; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 30, 2019; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be $35,071,147, of which $21,754,978 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be $1,772,424, of which $0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be $675,300 of which $675,300 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Roselle Park Board of Education hereby adopts the 2019-2020 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds $35,071,147 for the ensuing School Year (2019-2020) and

BE IT RESOLVED that there should be raised for Debt Service Funds, $675,300 for the ensuing School Year (2019-2020).

On roll call, motion ____
Continuing Business

New Business

Public Participation
Each member of the public may speak a maximum of three minutes

Resolution – Executive Session (if required)
RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _________

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved            Seconded            Time
AYE               NAY

Motion to return to open session (to be moved in public session)
Moved            Seconded            Time
AYE               NAY
Adjournment

A motion was made by _________________ seconded by _________________ to adjourn the meeting at _________________ PM.

Motion ______

Next scheduled board meeting: May 7, 2019 – Roselle Park Middle School auditorium – 7:00 PM
OR
May 21, 2019 – Roselle Park Middle School auditorium – 7:00 PM