TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – April 26, 2016

Notice of Meeting
This meeting, held in the Roselle Park High School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session at approximately 7:00 p.m.

Roll Call
President Miller _____ Troy Gerten _____
Vice President Harms _____ Scott Nelson _____
Alexander Balaban _____ Sundjata Sekou _____
Rodric Bowman _____ Jeofrey Vita _____
Kevin Cancino _____
Pedro Garrido, Superintendent of Schools _____
Susan Guercio, School Business Administrator/Board Secretary _____
Jennifer Osborne, Board Attorney _____

Flag Salute

Public Participation – Agenda Items Only

Committee Reports

Principal Reports


**Student Recognition**

The following students will be recognized as participants with the PTA Reflections Program:

- Lia Aasmae
- Lina Chemidlin
- Emilia Belli
- Karen Saavedra
- Luis Limon
- Isaiah Permison
- Hailie Perez
- Gabriella Alvarez
- Samantha Stamboly
- Sarah Leone
- Lindsay Scarola
- Sebastian Saavedra

The following students will be recognized as winners with the PTA Reflections Program:

- Karen Saavedra
- Ivan Sanchez
- Sophia Sanchez
- Sophia Biggerman
- Isabella Valdes

The following student will be recognized for the Union County State Youth Art Month Exhibit in Trenton.

- Sadie Lavache

The following students will be recognized as recipients of the Youth Art Month Award:

- Brianna Morris
- Alisha Persaud

The following student will be recognized as the first place winner in the 2016 Union County Arbor Day Poetry Contest

- Sebastion Saavedra

The following 5th grade students achieved “Distinguished Status” Level 5 on the spring 2015 administration of the PARCC:

- **ELA/Literacy:**
  - Christopher Anderson
  - Pranay Francis
  - Alisha Persaud

- **ELA/Literacy & Math:**
  - Daniel Curry
  - Sebastian Saavedra
  - Sofia Sanchez
  - Ivan Sanchez
  - Isabella Valdes
Superintendent’s Report
2016 – 2017 BUDGET PRESENTATION

This portion of the meeting is set aside to address any questions with regard to the 2016-2017 Budget to be voted on by the Board of Education on May 10, 2016.

Please use the microphone when addressing questions to the chair. Prior to asking your question, please give your name and address.

Questions on the various budget accounts will be answered by board members and school personnel.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ____________________ seconded by __________________

to approve the following agenda item 1 through 4.

1. **Staff Resignation**

   To accept the following resignation (as recommended by the Superintendent):

   Marilyn Kolas, Robert Gordon, Paraprofessional, effective June 30, 2016

2. **Staff Retirement**

   To approve the following staff retirement (as recommended by the Superintendent):

   Michael Gregory, Sherman, Custodian, effective September 1, 2016

3. **Staff Appointment – Extra Curricular Advisor**

   To approve the following staff appointment (as recommended by the Superintendent)
   (as per RPEA contract)

   Christine Munoz, High School Musical, Choreographer, Step A. $3,792.
4. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Cristen Sedelmaier, Middle School computers. (limit of 5 days) (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President Harms              _____  Mr. Gerten            _____
Mr. Balaban                  _____  Mr. Nelson                _____
Mr. Bowman                   _____  Mr. Sekou                  _____
Mr. Cancino                  _____  Mr. Vita                   _____
Mr. Bowman                   _____  President Miller          _____

On roll call, motion ____

**EDUCATION**

A motion was made by ________________________ seconded by __________________ to approve the following* agenda items numbered 5 through 10.*

5. **Education Program**

To approve the following education program(s) for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Home Instruction</th>
<th>#102  1hr./wk/per subj</th>
<th>4/18/16 – TBD</th>
<th>$34.83/hr.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>#103  1hr./wk/per subj</td>
<td>4/18/16 – TBD</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>

6. **Educational Trip Requests**

To approve the following district 2015 educational trip requests:

a) Galloping Hill Golf Course, Kenilworth    April 25, 2016    HS Golf Club
   Students will attend a golf conference tournament

b) Art & Soul Galleries, Roselle Park       April 21 & 27, 2016 Grade 3 Enriched Art
   Students will paint in a gallery setting using acrylic paint, canvas and easels.
7. **Workshop Attendance Request**

To approve the following staff workshop attendance requests:

Ray Bangs, School of Public Health, Rutgers University, May 4, 2016, $300.00

8. **Harassment/Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:

#15020

9. **2015-2016 School Calendar Revision**

To approve the following change to the district calendar:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Closed</td>
<td>Monday, May 30, 2016</td>
</tr>
</tbody>
</table>

10. **2016-2017 District First Aid Procedures/Physician’s Standing Orders**

To approve the Roselle Park School District 2016-2017 First Aid Procedures/Physician’s Standing Orders.

Motion _____
A motion was made by ________________________seconded by ___________________
to approve the following agenda items 11 through 16.

11. Approval of Bills

To approve the following bills for the month of April 2016:

- General Current Expense $241,109.03
- Special Revenue Funds $  3,841.36
- Enterprise Fund $  54,989.28
- Total $299,939.67

12. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a) The Gateway Family YMCA – dance recital
   Roselle Park Middle School – auditorium/gymnasium & stage
   Sunday, June 12, 2016
   12:00PM – 3:00PM

b) Roselle Park Soccer Club – practice/games
   Aldene School – field
   Tuesdays and Wednesdays, April 11 – June 18, 2016
   6:00PM – 8:00PM

c) Roselle Park Youth Baseball/Softball League – practice/games
   Aldene School – field
   Monday Thursday, Friday, April 11 – June 18, 2016
   6:00PM – 8:00PM

d) Roselle Park PTO – Family Science Night
   Sherman School – gymnasium, playground, media center
   Friday, May 6, 2016 – orientation – 6:00PM – 7:00PM
   Friday, May 13, 2016 – Science Night – 5:00PM – 9:00PM

e) Roselle Park Youth Football & Cheer – Cheer Camp
   Robert Gordon School – gymnasium
   Saturday, May 21, 2016
   9:00AM – 4:00PM
13. **Monthly Certification**

A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of March 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

<table>
<thead>
<tr>
<th>Board Secretary</th>
<th>Date</th>
</tr>
</thead>
</table>

B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

14. **Approval of Transfers**

To approve the following transfers for the month of March 2016:

<table>
<thead>
<tr>
<th>Category</th>
<th>Code</th>
<th>Original Amount</th>
<th>Adjustment</th>
<th>New Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTHER PURCH SERV</td>
<td>11-000-211-500</td>
<td>$7,435.00</td>
<td>$450.00</td>
<td>$7,885.00</td>
</tr>
<tr>
<td>SUPPLIES &amp; MATERIALS</td>
<td>11-000-222-600</td>
<td>$16,123.56</td>
<td>$118.00</td>
<td>$16,241.56</td>
</tr>
<tr>
<td>LEGAL SERVICES</td>
<td>11-000-230-331</td>
<td>$109,112.00</td>
<td>$15,280.00</td>
<td>$124,392.00</td>
</tr>
<tr>
<td>MISC EXPENDITURES</td>
<td>11-000-230-890</td>
<td>$21,988.01</td>
<td>$895.00</td>
<td>$22,883.01</td>
</tr>
<tr>
<td>OTHER OBJECTS</td>
<td>11-000-262-800</td>
<td>$1,306.00</td>
<td>$65.00</td>
<td>$1,371.00</td>
</tr>
<tr>
<td>OTHER TRANS SALARIES</td>
<td>11-000-270-108</td>
<td>$17,445.00</td>
<td>$4,500.00</td>
<td>$21,945.00</td>
</tr>
<tr>
<td>OTHER RETIRE CONTRIB</td>
<td>11-000-291-240</td>
<td>$347,000.00</td>
<td>$16,606.00</td>
<td>$363,606.00</td>
</tr>
<tr>
<td>MISC EXPENDITURES</td>
<td>11-402-100-890</td>
<td>$19,012.00</td>
<td>$240.00</td>
<td>$19,252.00</td>
</tr>
<tr>
<td>OTHER PURCH SERV</td>
<td>11-000-222-500</td>
<td>$31,840.00</td>
<td>-$568.00</td>
<td>$31,272.00</td>
</tr>
<tr>
<td>BOE MEMBERSHIP DUES</td>
<td>11-000-230-895</td>
<td>$15,000.00</td>
<td>-$895.00</td>
<td>$14,105.00</td>
</tr>
<tr>
<td>GENERAL SUPPLIES</td>
<td>11-000-262-610</td>
<td>$131,746.43</td>
<td>-$65.00</td>
<td>$131,681.43</td>
</tr>
<tr>
<td>SALARY BUS DRIVER</td>
<td>11-000-270-161</td>
<td>$29,000.00</td>
<td>-$4,500.00</td>
<td>$24,500.00</td>
</tr>
<tr>
<td>HEALTH BENEFITS</td>
<td>11-000-291-270</td>
<td>$5,998,453.00</td>
<td>-$31,886.00</td>
<td>$5,966,567.00</td>
</tr>
<tr>
<td>CLEANING,REPAIR,MAINT</td>
<td>11-402-100-420</td>
<td>$25,840.00</td>
<td>-$240.00</td>
<td>$25,600.00</td>
</tr>
</tbody>
</table>

Total: $6,771,301.00
15. **Approval of Minutes**

To approve the following minutes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Session</th>
<th>Date</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 8, 2016</td>
<td>open session</td>
<td>March 8, 2016</td>
<td>closed session</td>
</tr>
<tr>
<td>March 22, 2016</td>
<td>open session</td>
<td>March 22, 2016</td>
<td>closed session</td>
</tr>
</tbody>
</table>

16. **Secretary/Treasurer’s Report**

To approve the secretary/treasurer’s report for the period ending February 2016.

Motion ______

**Committee/Liaison Reports**

**Continuing Business**

Students identified as not residing in Roselle Park/removed from school:

<table>
<thead>
<tr>
<th>Date</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 20</td>
<td>1 student</td>
</tr>
<tr>
<td>November 3</td>
<td>0 students</td>
</tr>
<tr>
<td>November 17</td>
<td>0 students</td>
</tr>
<tr>
<td>December 1</td>
<td>0 students</td>
</tr>
<tr>
<td>January 5</td>
<td>0 students</td>
</tr>
<tr>
<td>January 19</td>
<td>0 students</td>
</tr>
<tr>
<td>February 2</td>
<td>1 student</td>
</tr>
<tr>
<td>February 23</td>
<td>2 students</td>
</tr>
<tr>
<td>March 8</td>
<td>0 students</td>
</tr>
<tr>
<td>March 22</td>
<td>0 students</td>
</tr>
<tr>
<td>April 5</td>
<td>0 students</td>
</tr>
<tr>
<td>April 26</td>
<td>0 students</td>
</tr>
<tr>
<td>Total</td>
<td>4 students</td>
</tr>
</tbody>
</table>

**New Business**

**Public Participation**
Resolution – Executive Session (if required)
RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: __________

It is anticipated that the executive session will take approximately _____: the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved                     Seconded                     Time
AYE                          NAY

Motion to return to open session (to be moved in public session)
Moved                     Seconded                     Time
AYE                          NAY

Adjournment
A motion was made by ____________________ seconded by ____________________ to adjourn the meeting at ________________PM.

Motion ______

Next scheduled board meeting: May 10, 2016 – Roselle Park High School auditorium – 7:00pm