

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

April 20, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – April 24, 2018

Notice of Meeting

This meeting, held in the High School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – Agenda Items Only

Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

2018 – 2019 BUDGET PRESENTATION

This portion of the meeting is set aside to address any questions with regard to the 2018-2019 Budget to be voted on by the Board of Education on May 8, 2018.

Please use the microphone when addressing questions to the chair. Prior to asking your question, please give your name and address.

Questions on the various budget accounts will be answered by board members and school personnel.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda item 1 through 5.**

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

TEACHERS

Thomas Melillo	257 Newark Ave., Union	Hudson Comm '06	GradesK-12
Maria Samadjopoulos	101 W. Colfax Ave., RP	NY Univ '88	Grades 6-8
Maria Sinoradzki	910 Madison Hill Rd., Clark	Montclair '11	PK- Grade 12

PARAPROFESSIONAL

Maria Sinoradzki 910 Madison Hill Rd., Clark

2. Staff Resignations

To accept the following resignations: (as recommended by the Superintendent)

Donna Glomb, Sherman, Principal, effective June 30, 2018

3. *Staff Appointments*

To approve the following staff appointments (as recommended by the Superintendent) (per RPEA contract):

- a. David O'Connor, Robert Gordon, Paraprofessional, effective April 12, 2018 through June 30, 2018 6 hrs./day, 5 days/week at \$15.28/hr. (repl. J. Kaulfers)
- b. Nicholas Coykendall, Custodian, effective May 1, 2018 at \$39,028. (pro-rated) (repl. J. Decker)

4. *Maternity Leave of Absence Request (Jennifer Durkin, Aldene, Grade 2 Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the post-birth disability leave of Jennifer Durkin commencing on September 1, 2018 and extending through September 5, 2018. Jennifer Durkin will use 2 of her accumulated sick leave days during this post-birth temporary disability period to continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from September 2, 2018 through September 5, 2018. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Jennifer Durkin commencing September 6, 2018 and extending through November 30, 2018. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the contractual child care leave of absence of Jennifer Durkin pursuant to the Collective Bargaining Agreement between the Board and the Roselle Park Education Association commencing on December 1, 2018 and extending through January 31, 2019. The employee shall return to the district as of February 1, 2019. The employee shall not receive salary during this contractual leave period. The employee shall receive health benefits during this contractual leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association.

5. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Vic Fuzo, Maintenance (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items numbered 6 through 8.***

6. Education Program

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#131	UCESC	10/hrs./wk.	4/9/18 – TBD	\$66/hr.
#134	RPMS	10/hrs./wk.	4/18/18 – TBD	\$34.83/hr.

Fit To Return

#132	The Family Resource Center	\$175
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Mental Health Assessment

#133	The Family Resource Center	\$225
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7. *Educational Trip Requests*

To approve the following 2018 district educational trip requests:

- a. Sky Zone Trampoline, Springfield April 24, 2018 Grade 11
Junior class bonding from 3:00PM - 8:00PM
- b. Von Thun's Farm, Monmouth Junction May 29, 2018 Grade 2
Students will learn how a farm operates and what constitutes a rural environment
- c. Knights of Columbus, Union June 13, 2018 Grade 5
Students will attend a 5th grade luncheon.
- d. Donovan Catholic High School, Toms River May 24, 2018 HS Yearbook
Students will learn the basics of the new computer & meet with a graphic artist

8. *Harassment/ Intimidation/Bullying Incidents*

To affirm the Superintendent's recommendation on the following harassment/
intimidation/bullying incidents:

#17022, #17023

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following ***agenda items 9 through 15.***

9. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of March 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

10. Approval of Minutes

To approve the following minutes:

March 27, 2018

11. Approval of Bills

To approve the following bills for the month of April 2018:

General Current Expense	\$299,351.42
Capital Outlay	\$ 2,816.11
Special Revenue Funds	\$ 3,774.04
Enterprise Fund	<u>\$ 49,061.83</u>
Total	\$355,003.40

12. Approval of Transfers

To approve the following transfers for the month of March 2018:

OTHER PURCHASE SERV	11-000-211-500	\$11,670.00	\$4,435.00	\$16,105.00
OTHER PURCHASE SERV	11-000-219-390	\$23,178.46	\$3,000.00	\$26,178.46
OTHER PURCHASE SERV	11-000-222-500	\$55,400.00	\$7,500.00	\$62,900.00
OTHER PURCHASE SERV	11-000-230-339	\$9,500.00	\$5,000.00	\$14,500.00
COMMUNICATIONS/TELE	11-000-230-530	\$67,909.65	\$10,000.00	\$77,909.65
CLEANING,REPAIR,MAINT SER	11-000-270-420	\$15,000.00	\$2,562.00	\$17,562.00
OTHER RETIRE CONTRIB	11-000-291-240	\$375,007.19	\$10,695.00	\$385,702.19
PURCH PROF SERVICES	11-150-100-320	\$6,086.00	\$4,083.00	\$10,169.00
PURCH TECH SERVICES	11-190-100-340	\$5,454.00	\$88.00	\$5,542.00
PURCH PROF SERVICES	11-000-216-320	\$53,996.50	-\$7,083.00	\$46,913.50
OTHER PURCHASE SERV	11-000-230-590	\$143,980.00	-\$10,000.00	\$133,980.00
LEGAL SERVICES	11-000-230-331	\$160,551.25	-\$9,435.00	\$151,116.25
INSURANCE	11-000-262-520	\$155,000.00	-\$7,500.00	\$147,500.00
CONTRACTED SERV OTHER	11-000-270-512	\$25,083.50	-\$2,562.00	\$22,521.50
HEALTH BENEFITS	11-000-291-270	\$6,030,669.10	-\$10,695.00	\$6,019,974.10
GENERAL SUPPLIES	11-190-100-610	\$393,088.70	-\$88.00	\$393,000.70
		\$7,531,574.35	\$0.00	\$7,531,574.35

13. Grant Application

To apply for the following grant:

New Jersey Schools Insurance Group Safety Grant 2018-2019 in the following amount:

\$13,219.50

14. Donation

To accept a donation from Valley National Bank of supplies for Autism Awareness Month. This donation will be used at EJJ – Aldene Elementary School.

15. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. The Work Family Connection – Staff Training/Team Building
Sherman – students’ cafeteria, outside blacktop
Wednesday, May 30, 2018
6:00PM - 9:00PM
- b. Roselle Park Summer Camp – Tennis Clinic
Roselle Park High School – tennis courts
Monday – Friday, June 25- 29, 2018, July 9 – 13, 2018
8:00AM – 12:30PM
- c. Borough of Roselle Park – USO 5K Pasta Dinner
Roselle Park High School – students’ cafeteria
Friday, May 4, 2018
5:00PM -8:00PM
- d. Roselle Park Summer Camp – Housing a Replacement Activity/Bad Weather
Robert Gordon – gymnasium, students’ cafeteria
Mondays – Fridays, June 21 – August 17, 2018
7:00AM – 6:00PM
- e. The Work Family Connection – Training
Sherman – students’ cafeteria
Wednesday, May 16, 2018
6:00PM -9:00PM
- f. Roselle Park Summer Camp – Open House
Roselle Park Middle School – auditorium, sound equipment
Wednesday, May 23, 2018
5:30PM – 9:30PM

Motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Adjournment

A motion was made by _____ seconded by _____ to adjourn the meeting at _____ PM.

Motion _____

Next scheduled board meeting: May 8, 2018 – Roselle Park Middle School auditorium – 7:00PM